



भारत सरकार
GOVERNMENT OF INDIA

कृषि लागत एवं मूल्य आयोग
COMMISSION FOR AGRICULTURAL COSTS & PRICES
(कृषि, सहकारिता एवं किसान कल्याण विभाग)
(Department of Agriculture, Cooperation & Farmers Welfare)

'एफ' विंग, शास्त्री भवन, नई दिल्ली-110 001 / 'F' Wing, Shastri Bhawan, New Delhi-110 001

संख्या/No. No.4-16/2017-Admn.

दिनांक / Date 13.06.2017.

OFFICE MEMORANDUM

Subject:- Filling up of the vacancy in the grade of Staff Car Driver in the Commission for Agri. costs and Prices, New Delhi on deputation/absorption basis- Regarding.

I am directed to say that it is proposed to fill up a vacancy in the post of Staff Car Driver(Ordinary Grade) in the Commission for Agricultural Costs & Prices, Shastri Bhavan, New Delhi (an attached office of Union Ministry of Agriculture & Farmers Welfare, Deptt. of Agri., Co-opn., & Farmers Welfare) in the pre revised scale of pay of PB-1 (GP : Rs.1900/-), (Revised to Level-2 in 7th CPC), General Central Service (Group C) (Non Gazetted) (Non Ministerial) on deputation/absorption basis. The eligibility conditions for recruitment to the post is enclosed at **Annexure-I**.

2. Period of deputation including period of deputation in another ex cadre posts held immediately preceding this appointment in the same or some other organisations/department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment shall not exceed fifty six years as on the closing date of receipt of applications.

3. For purpose of appointment on deputation/absorption, the service rendered on a regular basis by an officer prior to 1st January 2006 or the date from which the revised pay structure based on the sixth central pay commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended basis on the recommendations of the Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.

4. The officer selected will have the option to draw the grade pay plus deputation (duty) allowance or to have his pay fixed in the scale of pay attached to the post in accordance with DOPT OM No.6/8/2009-Estt(Pay-II), dated 17th June,2010 as amended from time to time.

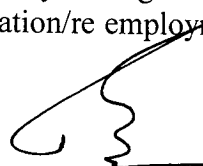
5. It is, therefore, requested that applications, in duplicate, in the proforma attached herewith(**Annexure-II**) or downloaded from the website <http://cacp.dacnet.nic.in> from suitable and willing officers who are eligible and can be spared immediately in the event of their selection may kindly be forwarded to 'Administrative Officer, Commission for Agri. Costs & Prices, Room No.217, F-Wing, 2nd Floor, Shastri Bhavan, New Delhi-110 001 alongwith

P.T.0

complete and up-to-date CR Dossiers (photocopies of CRs are to be got attested by an officer not below the rank of Under Secretary to Govt. of India) within sixty days from the date of publication of this advertisement. While forwarding the application, it may be verified/certified that the particulars furnished by the officers are correct and that no vigilance/disciplinary case are either pending or contemplated against them and no major/minor penalty has been imposed on them during the last ten years of their service(**Annexure-III**). If for some reasons, the ACRs/APARs of the officer have not been written for a particular year or a part of a year, a 'No Report Certificate' (NRC) for the period may be sent along with the ACRs/APARs of the corresponding previous year(s). Applications which are not in the prescribed format and are not received within the stipulated period or, are not accompanied with complete and upto date CR dossiers, vigilance & integrity clearance, or, statement showing major/minor penalty, if any, imposed on the officer during the last ten years or, otherwise found incomplete are liable to be rejected summarily.

The candidates who apply for the post will not be allowed to withdraw their candidature subsequently. The competent authority will have full right to cancel the advertisement and discontinue the process at any stage of selection process or to accept/reject any or all applications without giving any reason/explanation.

All Ministries/Departments/Offices are requested to give wide publicity to the vacancy. Directorate General of Resettlement is also requested to circulate the vacancy among defence personnel who fulfils eligibility conditions for filling up the post by deputation/re employment basis.


(P.A.Parameswaran)
Administrative officer

Copy forwarded to :-

- 1) All Ministries/Department of the Government of India.
- 2) All officers/Sections/Units of the Ministry of Agriculture & Farmers Welfare (DAC & FW), Krishi Bhavan, New Delhi.
- 3) All officers/staff of CACP, New Delhi
- 4) All attached/subordinate offices of the Department of Agri., Co-opn & FW.
- 5) Directorate General of Resettlement, West Block-IV, R.K.Puram, New Delhi-110 066.
- 6) Senior Technical Director(NIC), DAC & FW, Krishi Bhavan, New Delhi for uploading the vacancy in circular in the website of Ministry of Agri & FW.
- 7) The Editor, Employment News, publication Division, Ministry of I & B, Lodi Road, New Delhi for publishing the vacancy in the Employment News.
- 8) Guard File/Spare copy.

ELIGIBILITY CONDITIONS FOR RECRUITMENT TO THE POST OF STAFF CAR DRIVER (OG) IN CACP

I. Deputation/absorption

- (a) (i) From amongst the regular Multi Tasking Staff of the Commission for Agricultural Costs & Prices, Shastri Bhavan, New Delhi in the Grade pay of Rs.1800/- and possessing valid driving license for driving motor car on the basis of driving test failing which ;
- (ii) By dispatch Rider, Staff Car Drivers and employees drawing Grade pay of Rs.1800/- in the Department of Agriculture, Co-operation & Farmers Welfare and other officers under that Department possessing valid driving license for driving motor cars on the basis of a driving test, failing which ;
- (iii) By regular similar staff mentioned in clause (ii) in other Ministries or Departments of the Government of India fulfilling qualifications prescribed for direct recruits

II Deputation/Re-employment (For Ex-servicemen)

- (b) Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having requisite experience and qualifications prescribed for direct recruits shall also be considered on deputation terms upto the date on which they are due for release from the Armed Forces ; thereafter they may be continued on re-employment. (period of deputation shall ordinarily not to exceed three years).

III. Educational and other qualifications as applicable for Direct recruits as per RR.

Essential

- (i) Possession of a valid driving license for motor cars;
- (ii) Knowledge of motor mechanism (the candidate should be able to remove minor defects in the vehicle.
- (iii) Experience of driving a motor car for at least three years. ;
- (iv) Pass in the 10th standard

Desirable

Three years service as Home Guard or Civil volunteers

been drawn by the candidate may be indicated as below			
Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To
8.	Nature of present employment i.e. Ad hoc or temporary or quasi permanent or permanent		
9.	In case of present employment is held on deputation/contract basis please state		
a) The date of initial appointment	b) period of appointment on deputation/contract	c) Name of the parent office/organisation to which the applicant belong	d) Name of the post and pay of the post held in substantive capacity in the parent organisation
<i>9.1 Note: In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/department alongwith cadre clearance, vigilance clearance and integrity certificate.</i>			
<i>9.2 Note: Information under column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organisation but still maintaining a lien in his parent cadre/organisation.</i>			
10.	If any post held on deputation in the past by the applicant date of return from last deputation and other details.		
11.	Additional details about present employment (Please state whether working under (indicate the name of your employer against the relevant column) a)Central Government b)State Government c)Autonomous organisation d)Government Undertaking e)Universities f)Others		
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade		
13.	Are you in the revised scale of pay? If yes, give the details from which the revision took place and also indicate pre revised scale		
14.	Total emoluments per month now drawn		
	Basic Pay in the PB	Grade Pay	Total emoluments
15. In case the applicant belongs to an organisation which is not following the Central Govt. pay scales, the latest salary slip issued by the organisation showing the following details may be enclosed.			
Basic pay with Scale of pay and rate of increment	Dearness pay/interim relief/other allowances etc (with break-up of details)		Total emoluments

--	--	--

16.	Additional information if any, relevant to the post you applied for in support of your suitability for the post (This among other things may provide information with regard to (i) additional academic qualification(ii)professional training (iii) work experience over and above prescribed in the vacancy circular/advertisement) (Note: enclose separate sheet, if the space is insufficient)	
16A	Achievements The candidates are requested to indicate information with regard to :- (i) Research publication, reports and special projects (ii)Awards/Scholarships/Official appreciation (iii) Affiliation with professional bodies/institution/societies (iv)patents registered in own name or achieved for the organisation (v)Any research/innovative measure involving official recognition (vi)Any other information	
17.	Please state whether you are applying for deputation(ISTC)/Absorption/Re-employment basis (officers under Central Govt are only eligible for absorption)	
<i>Note : (The option of ISTC/ Absorption /Re employment are available only if the advertisement/vacancy circular specifically mention the recruitment by STC/Absorption or re employment, as the case may be.</i>		
18.	Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum vitae duly supported by the documents in respect of essential qualification/work experience submitted by me will also be assessed by the selection committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

Date _____

(Signature of the candidate)

Address.....

Certification by the Employer /cadre controlling authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the advertisement. If selected he/she will be relieved immediately.

No. _____

Dated :

INTEGRITY CERTIFICATE

The records of service of Shri/Smt. _____, a regular _____ who is being considered for appointment to the post of _____ in the Directorate of Cashewnut and Cocoa Development, Cochin (Ministry of Agriculture & FW, D/o Agri. & Co-opn. & FW) have been carefully scrutinized and it is certified that there is no doubt about his/her integrity.

Employer with seal

No. _____

Dated :

VIGILANCE CLEARANCE CERTIFICATE

The records of service of Shri/Smt. _____, a regular _____ who is being considered for appointment to the post of _____ in the Directorate of Cashewnut and Cocoa Development, Cochin (Ministry of Agriculture & FW, D/o Agri., Co-opn.& FW) have been carefully scrutinized and it is certified that no vigilance/disciplinary case is either pending or contemplated against him/her.

Employer with seal

No. _____

Dated :

NO MAJOR/MINOR PENALTY CERTIFICATE

The records of service of Shri/Smt. _____, a regular _____ who is being considered for appointment to the post of _____ in the Directorate of Cashewnut and Cocoa Development, Cochin (Ministry of Agriculture & FW, D/o Agri.,Co-opn.& FW) been carefully scrutinized and it is certified that no major/minor penalty has been imposed on him/her for the last ten (10) years.

Employer with seal