




**Government of India**  
**Department of Agri, Co-opn. & Farmer's Welfare**  
**Commission for Agricultural Costs & Prices**

**ENGAGEMENT OF CONSULTANT (OL)**  
**ON CONTRACT**

It is propose to engage one Consultant (Official Language) on contract basis from retired Govt. servant. Detailed vacancy advertisement and format of application can be downloaded from Commission's Website at <http://cacp.dacnet.nic.in>. Interest candidate may apply within 30 days from the date of publication of advertisement in Employment News.

Adv. No. 4-59/2014-CACP

  
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**TERMS AND CONDITIONS FOR APPLICATION FROM RETIRED PERSONS FOR ENGAGEMENT AS CONSULTANT (OL) ON CONTRACT BASIS IN COMMISSION FOR AGRICULTURAL COSTS AND PRICES.**

**1. Terms of Reference**

- a) Translation work of Kharif, Rabi, Sugarcane, Copra & Jute Price Policy Report of the Commission from English to Hindi and vice versa.
- b) Other translation work of Commission from English to Hindi and vice versa.
- c) Work relating to Implementation of Official Language Policy.

**2. Eligibility Criteria**

- a) Must be an officer/employee of the Government of India retired from the post of Jr.Hindi Translator in pay matrix level 6 or Senior Hindi Translator in pay matrix level 7 and Assistant Director(OL) in pay matrix level 9.
- b) Must have minimum five years experience in Translation and OL implementation work.
- c) Maximum age limit is 65 years (crucial date for reckoning the age limit shall be closing date for receipt of applications )
- d) Must possess good drafting skills in Hindi and working knowledge of computer in Hindi

**3. Tenure**

The candidate selected will be appointed purely on contractual basis initially for a period of one year or till a regular Senior Translator takes charge of the post or until further orders, whichever is earlier.

**4. Remuneration**

Consultant shall be paid a consolidated monthly remuneration arrived at using the formula '**Last pay drawn minus basic pension OR a consolidated amount of Rs. 40,000/- p.m. whichever is less**'. The term last pay drawn stands for basic pay plus DA (as on the date of retirement) and basic pension (full pension as on the date of retirement without deducting commuted portion).



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## 5. Other Allowances

The assignment does not carry any HRA, CCA, DA or any other perquisites or regular service benefits like earned leave etc. However, if the Consultant is required to travel within the country in connection with his/her assigned work, TA/DA as admissible to the SHT would be allowed.

## 6. Telephone, Transport & Accommodation

The Consultant shall not be entitled to facilities like telephone and transport and residential accommodation from Central Government Pool.

## 7. Leave

Total 08 days leave would be granted in a year on pro-rata basis. Unutilized leave shall not be carry forwarded nor it can be encashed in case the period of engagement is extended. For the leave taken in excess of the prescribed limit, monthly remuneration shall be deduced accordingly.

## 8. Office Timings and working hours.


The working hours of Consultant shall be same as for regular employees of the Commission i.e. from 9.30 AM to 6.00 PM during working days. However, in the exigencies of work he/she may be required to sit late and attend offices on weekly/gazette holidays. He/she is required to mark attendance in AEBAS.

## 9. Right of Department for Termination of engagement

The Department reserves the right to terminate the services of Consultant at any time without assigning any reason or prior notice. The Department will have full right to cancel the advertisement and to discontinue the process at any stage of the selection process or accept/reject any or all applications, without giving any reason or explanation, whatsoever. The engagement of Consultant will not confer any right on the part of selected candidate for appointment to the regular post.

The Department will also have full right to terminate the engagement of Consultant if :-

- The Consultant is unable to address the assigned works.
- Quality of the assigned works is not to the satisfaction of the competent authority in the Commission.
- The Consultant is found lacking in honesty and integrity and takes leave in excess of the limit prescribed.

  
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**Instruction for sending applications**

The duly completed applications in all respect in the format prescribed in Annexure-I should be submitted so as to reach "*Deputy Director, Commission for Agricultural Costs and Prices, Room No.217, B Wing, 2<sup>nd</sup> Floor, Shastri Bhavan, New Delhi*" within 30 days of publication of advertisement in the Employment News. Applications received in any other format or after the last date or otherwise found incomplete shall be rejected summarily.

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(TO BE SUBMITTED IN DUPLICATE)

**BIO DATA**

Engagement of Consultants (Official Language) in the Commission for Agricultural Costs and Prices, Department of Agriculture, Cooperation & Farmers Welfare.



1. Name :
2. Date of Birth :
3. Date of Retirement :
4. Department/Office from which retired  
(Enclosed Copy of Retirement Order) :
5. Address for Communication :
6. Phone No./Cell No. :
7. Last Pay Drawn (Copy of PPO to be enclosed) :
8. Particular of Experience :

SL. No.	Post held (whether regular or on ad-hoc basis)	From	To	Department/Office	Brief account of work performed

9. Details of Computer Knowledge :

Signature

Place: